

1. Instructions

- A. Please refer to Windsor College's course credit policy for information on process.
- B. Use this form for Credit Transfer application purposes only.
- C. Please attach certified copies of supporting documents only.
- D. If you need assistance with this form, please contact Windsor's student support officers on campus.
- E. Specified credit is granted where it can be demonstrated that the unit previously studied is an exact or near equivalent of a Windsor unit which contributes to the program in which the student is enrolled.
- F. Unspecified credit is granted where as when such exact or near exact equivalence cannot be determined and is applied towards elective courses.
- G. When no elective course are available and courses cannot be matched, no credit can be granted.

2. Student Details

Student ID _____ Surname /Family Name _____ Given Name _____

3. Information related to the Windsor course you are seeking credit for

Course Code _____ Course Name _____

4. Details of Credit - Details of previous study for which credit is sought (Photocopy this page if you need to record additional courses/units)

Course Code _____ Course Name _____

Commencement Date _____ Completion Date _____ Name of previous institution _____

5. Details of previous study

Unit Code	Unit Name	Year Completed	Granted (Y/N)	Credit Declined?(Y/N)	Windsor Unit Code	Assessor (Signature)	Date